



The Roanoke Valley Governor's School Foundation, Inc.

www.rvgs.k12.va.us

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Board of Directors Meeting

October 3, 2017

6:30 p.m.

The RVGS Education Foundation members present were:

Bryan Collier – Roanoke City, Julie Sandzimier – Roanoke County, Hilary Griffith – Salem, Caroline Wallace – Salem, Administration/Retirees: Mark Levy, Paula Buch, Fred Hoffman, Cam Srpan

1. Call to Order / Agenda approval VOTED

2. Election of New Officers VOTED

Slate of Officers 2017 – 2018:

President – Mark Levy

Secretary – Paula Buch

Treasurer - Fred Hoffman

Check signer(s) – Fred Hoffman, Cam Srpan

3. Review of Changed Online Donations Vendor

There was discussion regarding the smooth transition from Click & Pledge (2015-2016) to PayPal (2016-2017). While using Click & Pledge, there was a \$25 per month fee as opposed to \$0 fee with PayPal which is more cost effective regarding income vs. fees. Overall, this has been a positive and successful vendor change.

4. Review of Changes in Silent Auction Format

Prior to 2017, the silent auction was traditional with a variety of items and gift cards up for bid. In September 2016, the Foundation Board decided to initiate an all gift card auction which was much less burdensome for all volunteers involved. With 2017 being a transitional year, there was less money earned from the silent auction; however, the online annual appeal donations increased. The silent auction is highly promoted by Mr. Levy and Mrs. Carson (RVGS Community Outreach Coordinator). The decision was made to continue growing the all gift card auction.

5. Dr. Shelly Memorial – STEM Challenge Program

There was discussion regarding use of donations to the Dr. Shelly Memorial Fund in correlation to the STEM Challenge Program. Donors of unspecified gifts are contacted to clarify if the funds should be put into the Education Foundation or Dr. Shelly Memorial. The STEM Challenge Program has been off to a successful start and may partner with GE this year in providing awards money to participants in the STEM competitions.

6. Financial Report

\$41,847.52 as of October 1, 2016

\$33,379.76 total disbursements as of October 2, 2017

\$40,417.00 – BALANCE as of October 2, 2017

7. Funding Request

Detailed funding 2017 – 2018

VOTED to accept expenditures as written

\$10,000.00 – Community Outreach Coordinator (Regina Carson)

\$3,500.00 – 2017 Project Forum Awards for students

\$1,000.00 – Miscellaneous expenses

\$250.00 – Women in STEM breakfasts (miscellaneous expenses can fund overage)

\$9,500.00 – Structural Test System

The Structural Test System will be added to Engineering Design, Fabrication and Physics classes being offered at RVGS. The projected cost of the equipment will be \$20,000.00 - \$25,000.00 to include start-up materials. Mr. Levy is requesting \$9,500.00 from the Foundation towards the purchase of the STS with the remaining funds being covered by RVGS. In addition, funding will be available through RVGS for ongoing materials replacement.

\$35,095.22 – cash on hand (less \$500.00 for pending Shelly Challenge transfer)

\$24,500.00 – requested expenditures

\$10,097.22 – cash after expenditures (accounting for \$500.00 transfer)

\$25,000.00 – FUNDRAISING TARGET

8. Other Discussion

There was discussion among parent Board members regarding other possible locations to host the Silent Auction that may be more conducive to generating larger donations. This will be discussed among interested parent members at another time and location.

Mr. Levy informed the Board of the Women in STEM Series breakfasts. This is a way to offer female students an opportunity to learn more about as well as promote STEM as a career possibility. Speakers have been scheduled for the first semester.

Mr. Levy indicated some RVGS parents are currently applying for grants to supplement funding for various equipment purchases.

9. Adjournment

The meeting was adjourned at 7:40 p.m.